

Course Schedule: Cleaning Management

CPP40421 - Certificate IV in Cleaning Management



Qualification Packaging	<p>To achieve this qualification, competency must be demonstrated in:</p> <p>14 units of competency consisting of:</p> <ul style="list-style-type: none"> • 4 core units • 10 elective units
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Session	Competency units
Month (1&2) WHS	<p>BSBWHS308 Participate in WHS hazard identification, risk assessment and risk control processes (core)</p> <p>BSBWHS411 Implement and monitor WHS policies, procedures and programs (Group A)</p>
Month (3) PD and report writing	BSBPEF402 Develop personal work priorities (core)
Month (4 & 5) Manage Cleaning Ops Supervision & Leadership	<p>CPPCLO4100 Organise and monitor cleaning tasks (core)</p> <p>BSBXTW401 Lead and facilitate a team</p> <p>CPPCLO4102 Supervise cleaning staff</p> <p>BSBXCM401 Apply communication strategies in the workplace</p>
Month (6) Costing cleaning services	CPPCLO4101 Estimate and quote cleaning service
Month (7) Risk Management	BSBOPS403 Apply business risk management processes
Month (8) Business relationships & communication	BSBTWK401 Build and maintain business relationships
Document writing	BSBWRT311 Write simple documents (core)
Month (9 & 10) Sustainability and Cleaning issues	<p>BSBSUS412 Develop and implement workplace sustainability plans</p> <p>CPPCLO4112 Assess cleaning products and equipment to meet cleaning service requirements</p>
Month (11)	HLTINF006 Apply basic principles and practices of infection prevention and control